



# Lore School in a Nutshell

<https://www.ewing.k12.nj.us>

**MAIN OFFICE: (609) 538-9800, ext. 6100**

**NURSE: (609) 538-9800, ext. 6125**

## **Morning Drop-off Options:**

- 7:00 AM – Morning Extended Day Program (EDP) Begins (must be registered)
  - Park your car and walk your child into the building using Door 9 (side of the building).
  - Your child must be registered for EDP. Registration information can be found on the district website or by calling Mrs. Garrison at 609-538-9800, ext. 7179.
- 8:15 AM – Breakfast Program Begins
  - Park your car and walk your child into the building using Door 1 (main entrance in the front of Lore School).
  - Any child can take advantage of this Breakfast Program, but he/she must purchase breakfast. A student who receives free/reduced lunch will qualify for free/reduced breakfast as well.
- 8:50 – 9:10 AM – Morning Drop-off (in the front loop)
  - Pull into the circle in front of Lore School. Please pull in single file so your child can exit the car at the curb. Please wait to pull away and do not pass cars in the parking lot.
  - Children must remain in their parent/guardian's car until the bell rings at 8:50 AM.
- After 9:10, you must park your car and walk your child into the Main Entrance (Door 1). At this time, a student is considered tardy.

## **Tardy or Late to School:**

- 8:50 – The bell rings and students are welcomed by Lore School staff.
- 9:10 – Students must be escorted into the building by a parent/guardian. At 9:10, a student is considered tardy.

## **Early Pick-up from School:**

Only a parent-authorized contact may pick up student (photo ID required).

## **Afternoon Dismissal Procedures:**

- Bus Dismissal
  - Students will be dismissed to their buses as each bus arrives.
  - A parent note is required if a student is assigned to a bus but will not be riding the bus on a particular day.
- Walker Pick-up
  - Please write your child's name on a piece of paper and put that paper on your dashboard. This will allow a Lore staff member to call for your child as you pull into the lot.
  - Please be prepared to show photo ID when picking a child up from Lore School. While this may be inconvenient, it is for your child's safety, so we thank you for understanding.
  - Enter the second driveway and pull into the loop in front of Lore School. Please remain in your car; children are called outside to greet their parents in the order of cars in the driveway.
  - If the line of cars extends onto Westwood Drive, we ask that you wait patiently and proceed into the parking lot once the line moves forward. Please do not drive past this line of cars, as it creates a safety concern for students and staff at dismissal.
  - If you must park your car during arrival and dismissal times, we ask that you park on Westwood Drive, opposite Star Drive, and walk to Lore School using the sidewalks.

**Changes to Dismissal Procedures:**

- If there is a change in your child's dismissal plan for the day, you MUST provide a note, an email or call the main office BEFORE 12:00 PM. **A note or email is preferred and is greatly appreciated.**
- Please make every effort to contact the Main Office at ext. 6100 BEFORE 12:00 PM for any dismissal changes.

**Absences:** Call (609) 538-9800, ext. 6100 to report an absence by 9:15 AM. Please also send a note to school with your child when he/she returns, stating the reason for his/her absence. If you visited a doctor's office, a note from the doctor is appreciated, as this will "excuse" the absence.

**Instant Alert:** <https://www.instantalert.honeywell.com>

Parents are responsible for updating Instant Alert contact information and message settings.

**Extended Day Program (EDP):** If you need childcare from 8:00AM – 4PM, please contact the Lore School Main Office at (609) 538-9800, ext. 6100. If you are in need of childcare before 8:00 AM or after 4:00PM, please contact Mrs. Garrison at (609) 538-9800, ext. 7179 or visit our website under Ewing Public Schools < District Information < Extended Day Program to register for the Ewing Schools' Extended Day Program (EDP).

**Emergency Closing:** You will receive an Instant Alert, so please keep your Instant Alert information updated. The Ewing Public Schools and Lore School websites are updated as well.

**Delayed Opening:** You will receive an Instant Alert, and the district and school websites will be updated. School will start at 10:30 AM. Your bus will come 1½ hours (90 minutes) late.

**Lunch Account:** Lunch will be served at the elementary level during the 2020-21 school year. Please access the letter from the Director of Food Services, Ms. Pernice, for directions to pre-order and pre-pay for lunch.

**Birthday Treats:** Given the district's emphasis on safety and in reviewing the Road to Reopening released by the New Jersey Department of Education, we will not be able to share snacks or gift bags among students at this time. Students who do celebrate their birthdays will be recognized in school and will receive a gift from Principal Kawalek, but shared snacks and gifts among students will not be permitted. We are sorry for the disappointment this may cause, but please know your child's safety and health is our number one priority.

**Lost & Found:** Located in the cafeteria. Please label all clothing and other items with your child's name.

**Medicine at School:** Call Nurse Sobey at ext. 6125 for information and forms or go to the Lore School Website < Parents and Students < School Health Office.

**Homework Hotline:** All teachers have created a Google Classroom, where class and homework assignments are posted. Contact your child's teacher for his/her Google Classroom Code.

**Weekly Bulletin:** Posted on website under Lore School < Site Shortcuts < Bulletin.

**Monthly Calendar:** Posted on the district website under Lore < Upcoming Events.

**Code of Conduct:** Please refer to the district website for the Elementary Behavior Guide (District Regulation 5600.1). You can access the Behavior Guide on the district website < Board of Education < Board Policies and Regulations < Search Regulations < type "Elementary Behavior Guide" < choose Regulation 5600.1

***For further details, go to the district website (<https://www.ewing.k12.nj.us>) < Lore School < Site Shortcuts < Lore Virtual Backpack. This information is updated daily.***