



PTA Classroom Representatives

PTA Classroom Representatives help facilitate communication between the PTA and families in your child's classroom. You will serve an important role in helping families get more involved in school activities, help with classroom needs, and make sure the voices of parents are heard.

We are looking for 1 or 2 people in **EACH** classroom to be a classroom representative. This is first come, first serve if more than 2 people sign up.

Tasks as a classroom representative include:

- Collect email addresses from each family to communicate with them.
- Communicate when the PTA is having events, need volunteers, or if something is needed for the classroom.
- Coordinate a classroom "thank you" during teacher/staff appreciation week. (optional, but nice)
- Although not mandatory, we highly encourage our classroom representatives to attend PTA meetings to communicate anything with the PTA and to families after.
- Volunteer for at least one PTA event during the school year. This includes but not limited to book fairs, pancake breakfast, winter wonderland, trunk or treat.
- Must be a paid member of the PTA. PTA membership is an integral part of supporting Parkway.

If interested, please fill out the bottom portion and return to your child's teacher by September 13th. For any questions, email parkway.pta@yahoo.com

Child's Name: _____

Grade: _____ Teacher: _____

Your name: _____

Email address: _____