

## Welcome to Ms. Burdick's and Mrs. Hafner-McIntosh's 7<sup>th</sup> Grade English Class!

Below you will find some guidelines and procedures that will help us enjoy our year together and allow you to learn as much as possible.

### RULES

All FMS rules will be strictly enforced as per the Fisher Middle School Student Handbook.

### SPECIFIC CLASSROOM EXPECTATIONS

#### Students are expected to:

- Enter the room quietly and on time
- Come to class prepared with homework assignments, pencils, pens, and other necessities
- Sit in their assigned seat (unless otherwise directed) and begin the Do Now
- Work according to the instructions and follow all procedures

### GENERAL EXPECTATIONS

#### Throughout the year, students are expected to:

- Work to their fullest potential
- Respect *all* opinions expressed by peers
- Develop and maintain a strong sense of self-discipline and perseverance

#### You can expect Ms. Burdick and Mrs. Hafner-McIntosh to:

- Hand back assignments in a timely fashion
- Treat *all* opinions and answers with respect
- Be available for questions, help with assignments, and anything else you might need
- **Believe in the potential of each and every one of you!**

### POLICIES

#### Absences:

- Please try to notify Ms. Burdick or Mrs. Hafner-McIntosh of a potential absence as soon as possible.
- For each day absent, students are allowed **one** day to make up the work (ex. 3 days absent = 3 days to make up work). This includes tests and quizzes.
- Students who miss a test or quiz due to an absence will complete an alternate version of the test or quiz.

#### Cell Phones and Electronic Devices:

- All cell phones and electronic devices are to be locked in students' lockers.
- Violation of this policy will result in the following consequences:
  - **First offense:** Verbal warning, student will return device to locker
  - **Second offense:** Teacher confiscates device and sends it down to the Main Office, where a parent/guardian will have to sign it out (FMS Handbook, pg. 6) **AND** Student receives an infraction.

**Discipline:**

A well-managed classroom should not have discipline problems. If, however, an issue arises, teachers will address the situation and issue an appropriate consequence:

- Verbal or non-verbal warning to student
- Conference with student outside of the classroom
- Completion of a Discipline Action Plan sheet
- Issuance of an infraction
- Parent contact
- Conference with Administration

Please note that consequences should be the last resort; procedures and policies are set in place proactively to avoid any disciplinary issues.

**Grading:**

Grade breakdown is as follows:

- Homework - 10%
- Test and Projects - 25%
- Class Work, Reading Logs, Participation - 30%
- Quizzes and Writing Assignments - 35%

**Prohibited Items:**

The following items are **STRICTLY PROHIBITED** from the classroom. Student will be asked to remove the item OR the item will be confiscated and parent/guardian will be contacted. These include:

- Articles of clothing with profane words, statements, or images
- Bandanas (unless they are worn as a hair band)
- Book bags - MUST be left in students' lockers
- Hats (unless for religious purposes)
- **Fidget spinners**
- Food or drink of any kind (unless permitted by teacher or doctor)
- Personal electronic devices (**See policy at top of page**)