Report Form for Harassment, Intimidation or Bullying

B O A R D O F E D U C A T I O N

THE EWING PUBLIC SCHOOLS

ADMINISTRATION BUILDING
2099 Pennington Road, Ewing NJ 08618
Phone 609-538-9800 Fax 609-538-0041

www.ewing.k12.nj.us

Person Reporting Incident: Name:_____ School/Location:_____

☐ Student ☐ Staff Member ☐ Parent/Guardian ☐Volunteer ☐ Other:

Date of alleged incident:_____ Date of written report: _____
Where did the alleged incident occur? _____

Under New Jersey law, "harassment, intimidation or bullying" means any gesture, any written, verbal or physical act or any electronic communication, whether it is a single incident or a series of incidents, that is:

a. Reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or

b. By any other distinguishing characteristic; and that

c. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3, that substantially disrupts or interferes with the orderly operation of the school or the rights of other pupils; and that

d. A reasonable person should know under the circumstances will have the effect of physically or emotionally harming a pupil or damaging the pupil's property, or placing a pupil in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or

e. Has the effect of insulting or demeaning any pupil or group of pupils; or

f. Creates a hostile educational environment for the pupil by interfering with a pupil's education or by severely or pervasively causing physical or emotional harm to the pupil.

Student(s)/Person(s) Accused of Exhibiting Harassment, Intimidation or Bullying (HIB) Behavior:

1._____ 2._____ 3._____

4._____ 5._____ 6._____

Student(s) Alleged to be the Target of HIB Behavior:

1._____ 2._____ 3._____

© Copyright 2011 • Strauss Esmay Associates, LLP • 1886 Hinds Road • Suite 1 • Toms River, NJ 08753 - 8199 • 732-255-1500

THE EWING PUBLIC SCHOOLS

ADMINISTRATION BUILDING
2099 Pennington Road, Ewing NJ 08618
Phone 609-538-9800 Fax 609-538-0041

www.ewing.k12.nj.us

a. Please place an "x" next to the statement(s) that best describes the behavior reported:

- ☐ physical aggression or contact to a pupil
- ☐ teasing or name-calling
- ☐ insulting or demeaning comments
- ☐ threatening comments, gestures or physical acts
- ☐ intimidating conduct toward another pupil
- ☐ spreading harmful rumors or gossip about a pupil
- ☐ getting another person to harm a pupil
- ☐ destruction of property
- ☐ stalking another pupil
- ☐ publicly humiliating a pupil
- ☐ stealing or theft
- ☐ defacing/destroying property
- ☐ excluding or rejecting a pupil
- ☐ extorting or exploiting a pupil
- ☐ harassment, intimidation or bullying through electronic communications
- ☐ other – please specify_____

b. Please describe below the details of the incident you are reporting:

_____

c. Please list below the name(s) of any person(s) or pupil(s) you believe either witnessed or have knowledge of the incident you are reporting:

	Name	Work Location/School/Grade	Witness
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

© Copyright 2011 • Strauss Esmay Associates, LLP • 1886 Hinds Road • Suite 1 • Toms River, NJ 08753 - 8199 • 732-255-1500

THE EWING PUBLIC SCHOOLS

ADMINISTRATION BUILDING
2099 Pennington Road, Ewing NJ 08618
Phone 609-538-9800 Fax 609-538-0041

www.ewing.k12.nj.us

d. Did you file a verbal report with the Principal or designee on the same day of witnessing or receiving reliable information regarding behavior being reported? ☐ Yes ☐ No

I certify the information contained in this Report is accurate and true to the best of my knowledge.

Signature of Person Making Report	Position (staff member/parent/pupil/etc.)	Date
Name of Person Receiving Report	Title	Date

Report #:_____ (to be assigned by Principal or designee)

© Copyright 2011 • Strauss Esmay Associates, LLP • 1886 Hinds Road • Suite 1 • Toms River, NJ 08753 - 8199 • 732-255-1500